Community Grants Fund
Guidance Notes 2025

Rotary Carlton

Eligibility:

The Carlton Rotary Community Grants Fund is open to applications from small community organisations, individuals or groups, for projects based within, and supporting residents of Carlton Rotary's local area, ie Carlton/Netherfield/Gedling/Mapperley.

It is intended to provide funds to support projects or activities which would not be possible without this grant, and which will benefit local people. The maximum sum which can be awarded for a project or activity is £500.

We have a limited budget each year to allocate in grants, so we are not able to fund all requests. Feedback can be requested by unsuccessful applicants.

Criteria:

We may provide funds to:	We cannot provide funds to:
• Organisations and individuals located within Netherfield, Gedling, Carlton and Mapperley • New projects which will take place within the following 12 months • Projects which will benefit local people • Individuals for specific educational activities or needs	• An organisation's overheads or running costs • Groups without their own bank account. • Individuals unless related to a specific project or educational need • Fundraising for third parties • Cover expenditure already incurred
Priority will be given to:	
• Projects supporting people clearly in need of that support • Smaller organisations for whom the grant would be of more significance • Applications for sums smaller than the maximum allowable • Organisations / projects that we have not funded previously.	

Application process:

Applications should be made using the application form provided and should be sent to:

- David Falkner – Community Service Lead – carltonrotary@gmail.com

When completing the form please give as much detail as you think will be helpful in enabling us to make a decision. We will acknowledge your application within 2 weeks and ask for more information if necessary.

Conditions:

Before receiving a grant payment you will be asked to confirm that:

- Funds will be spent only as detailed in the application, unless permission to make a variation has been submitted and accepted
- After the project has been completed, feedback will be provided to Carlton Rotary, and you may be invited to come to one of our meetings to tell us more about how the project went.

Contact us:

If you have any queries relating to the grant fund please contact:

- David Falkner - carltonrotary@gmail.com

To find out more about Carlton Rotary and its work please visit:

- www.carltonrotary.co.uk or www.facebook.com/RotaryCarlton

Community Grants Fund Application Form 2025

Rotary Carlton

You / your organisation

Name	
Address	
Website or social media (if available)	
What does your group do? (Max 100 words)	

Your Project

What do you want to do / buy?	
Who (and how many people) will benefit from this project … (Max 100 words)	
… and in what way will those people benefit from it? (Max 100 words)	

Costs

What will the project cost (please provide a breakdown)	Item	Cost (£)
	TOTAL	£
	Amount requested from Carlton Rotary	£ (Max £500)
	Balance that you will pay and where that balance will be sourced from	£

Contacts (two required)

Contact 1	**Contact 2**
Name:	Name:
Address:	Address:
Phone:	Phone:
Email :	Email :
Signature (*):	Signature (*):

(*) By signing the form you confirm that all of the information provided is accurate and that, if your application is successful, you will provide feedback on the project as detailed in the guidance notes and acknowledge Carlton Rotary's contribution.